

Tividale Hall Primary School



December 2025

Emergency Salbutamol Policy

Policy Statement

The school keeps a supply of salbutamol inhalers for emergency use, in line with the Department for Education's *Guidance on the Use of Emergency Salbutamol Inhalers in Schools*. They are used to treat pupils who use such an inhaler on a regular basis but do not have access to their own in an emergency situation.

The use of an inhaler can prevent asthma attacks from getting worse, remove the need for unnecessary trips to hospital, and potentially save pupils' lives. Parents and carers are reassured about sending their child to school if they know that back-up treatment is available if needed.

The Aims of the Policy

This policy sets out how and when the inhaler should be used. It protects staff by ensuring they know what to do in the event of a pupil having an asthma attack.

Procedure

- An emergency inhaler should only be used by pupils if:
 - they have been diagnosed with asthma and prescribed an inhaler or have been prescribed an inhaler as reliever medication
(this information should be recorded on their individual healthcare plan)
- their parents have given written consent.
- If a pupil has an asthma attack and is not in possession of their personal labelled inhaler, or if it is not working:
 - someone will collect a spare inhaler and spacer (plastic chamber) from reception while someone else stays with the pupil
 - if reception has a spare inhaler and spacer for the pupil in question, provided by their parent or carer, this will be collected; if not, the school's emergency inhaler and spacer will be collected instead (pupils must only ever be given their own labelled inhaler or an emergency use inhaler — never one belonging to another pupil)
 - a record of when the inhaler was used will be made in the pupil's medical records and the parents or carers informed.

- School Administrators are responsible for making sure that emergency use inhalers are re-stocked after use, and that a suitable stock is always in place in the designated cupboard in reception. Inhalers and spacers are checked on a monthly basis to ensure that stock is adequate, that they are in date, and that they are complete and in working order.
- School emergency inhalers and spacers must be appropriately labelled and always available (ie not locked away).
- A plastic spacer should not be re-used; it should be disposed of after use or taken home by the pupil who has used it.
- Inhalers can be used again provided they are cleaned after use and free from contamination (blood, sputum, etc).
- The SENCO is responsible for ensuring that a register is kept of pupils who have been diagnosed with asthma or prescribed a reliever inhaler. A copy of this is kept with the emergency inhaler.
- Written parental consent for use of the emergency inhaler is included in a pupil's individual healthcare plan.
- Appropriate support and training in the use of emergency inhalers is put in place for all staff.

Review Date: December 2026